
REQUEST FOR QUOTATIONS

PROCUREMENT OF SMALL WORKS

Country: **Pakistan**

Project Name: **Punjab Rural Sustainable
Water Supply and Sanitation
Project**

Implementing Agency: **Punjab Rural Municipal
Services Company**

Loan No: **IBRD-92670**

Project ID No: **P169071**

Activity No: **PK-LG&CD-316171-GO-RFQ**

Date of Issue: **15th November 2022**

PUNJAB RURAL MUNICIPAL SERVICES COMPANY
[A company incorporated under Companies Act 2017]

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Request for Quotations

Renovation of New Head Office (2022)

RFQ Ref No.:

Date: 15th November 2022To: _____ [*insert Contractor's name*]Dear [*insert name of Contractor's representative*]:

Request for Quotation (RFQ)	
1.	The Islamic Republic of Pakistan has received financing from the World Bank (the Bank) toward the cost of the “ Punjab Rural Sustainable Water Supply and Sanitation Project ” and intends to apply part of the proceeds toward payments under the contract for “ Renovation of New Head Office (2022) ”
2.	The Punjab Rural Municipal Services Company now invites quotations from contractors for the Works described in Annex 1: Works Requirements, attached to this RFQ.
Fraud and Corruption	
3.	The Bank requires compliance with the Bank’s Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the World Bank Group’s [WBG] Sanctions Framework, as set forth in Appendix A to the Contract Conditions.
4.	In further pursuance of this policy, Contractors shall permit and shall cause their agents (where declared or not), subcontractors, sub-consultants, service providers, Contractors, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to the RFQ and contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.
Eligible Materials, Equipment and Services	
5.	The materials, equipment and services to be supplied under the Contract and financed by the Bank may have their origin in any country subject to Para. 9. At the Employer’s request, Contractors may be required to provide evidence of the origin of materials, equipment and services.
Eligible Contractors	
6.	In case the Contractor is a joint venture (JV), all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Request for Quotations process and, in the event the JV is awarded the Contract, during contract execution.
7.	A Contractor may have the nationality of any country, subject to the restrictions pursuant to paras. 8 and 9 hereinafter. A Contractor shall be deemed to have the nationality of a country if the Contractor is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the

	nationality of proposed subcontractors or subconsultants for any part of the Contract including Related Services. The firm is eligible if they are;
i	Registration with the Securities Exchange Commission of Pakistan or Registrar of Firm.
ii	Registration with Income Tax Department and PRA Department.
iii	Having a Certificate of Registration with PEC in Category C-4 or above along with the latest renewal letter. (Code CE-10).
iv	At least two completed similar projects of construction/renovation of buildings in the public sector. Attach the verifiable work order and completion certificate
v	The firm is not blacklisted by any Govt./Autonomous body
8.	Firms and individuals may be ineligible if so indicated in para.9 below and:
(a)	as a matter of law or official regulations, the Borrower's country prohibits commercial relations with that country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of Goods or the contracting of works or services required; or
(b)	by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's country prohibits any import of Goods or contracting of works or services from that country, or any payments to any country, person, or entity in that country.
9.	In reference to Paras 5 and 7, for the information of Contractors, at the present time firms, goods and services from the following countries are excluded from this procurement process:
(a)	Under Para: 5 and 8 (a): None.
(b)	Under Para: 5 and 8 (b): None.
10.	A Contractor that has been sanctioned by the Bank, pursuant to the Bank's Anti-Corruption Guidelines, in accordance with its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework as described in the appendix to the Contract Conditions (Appendix A) paragraph 2.2 d., shall be ineligible to submit Quotations or be awarded or otherwise benefit from a Bank-financed contract, financially or otherwise, during such period of time as the Bank shall have determined. A list of debarred firms and individuals is available on the Bank's external website: http://www.worldbank.org/debarr .
11.	Contractors that are state-owned enterprises or institutions in the Employer's country may be eligible to compete and be awarded a Contract(s) only if they can establish, in a manner acceptable to the Bank, that they:
(a)	are legally and financially autonomous;
(b)	operate under commercial law; and

(c)	are not under the supervision of the Employer.
12.	A Contractor shall not have a conflict of interest. Any Contractor found to have a conflict of interest shall be disqualified. A Contractor may be considered to have a conflict of interest for the purpose of this Request for Quotations process if the Contractor:
(a)	directly or indirectly controls, is controlled by or is under common control with another Contractor that submitted a Quotation; or
(b)	receives or has received any direct or indirect subsidy from another Contractor that submitted a Quotation; or
(c)	has the same legal representative as another Contractor that submitted a Quotation;
(d)	has a relationship with another Contractor that submitted a Quotation, directly or through common third parties, that puts it in a position to influence the Quotation of another Contractor, or influence the decisions of the Employer regarding this Request for Quotations process; or
(e)	or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the Request for Quotations process; or
(f)	or any of its affiliates has been hired (or is proposed to be hired) by the Employer or Borrower for implementing the Contract; or
(g)	would be providing goods, works, or non-consulting services resulting from, or directly related to consulting services for the preparation or implementation of the project specified in this Request for Quotations, that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or
(h)	has a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who: (i) are directly or indirectly involved in the preparation of the Request for Quotations or specifications and/or the evaluation of Quotations, of the subject Contract; or (ii) would be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Bank throughout the Request for Quotations process and execution of the Contract.
Performance Security	
13.	The successful Contractor shall submit a Performance Security in accordance with the Contract Conditions.
Validity of Quotation	
14.	The offers shall be valid until 15th February
Quoted Price	
15.	The Contractor shall quote its total price in the Contractor's Quotation Form.

Admeasurement Contracts	
16	<p>The Contractor shall also fill in its rates and prices for all items of the Works described in the attached Bill of Quantities. Items against which no rate or price is entered by the Contractor will not be paid for by the Employer when executed and shall be deemed covered by the rates for other items and prices in the Bill of Quantities.</p> <p>The rates and prices shall include all duties, taxes, and other levies payable by the Contractor under the Contract, as of the date 7 (seven) days prior to the deadline for submission of quotations.</p>
17.	The Contractor shall have to quote its price in Pak. Rupees . The currency of the Quotation and the currency of payments shall be the same
Technical proposal	
18.	The Contractor shall furnish a technical proposal including a statement of work methods, equipment, personnel, schedule, and any other relevant information, in sufficient detail to demonstrate the adequacy of its proposal to meet the work's requirements and the completion time.
Clarifications	
19.	<p>Any clarification request regarding this RFQ may be sent in writing to the following before 23 November 2022:</p> <p style="text-align: center;">CHIEF EXECUTIVE OFFICER Punjab Rural Municipal Services Company, 3-A Canal View Housing Society, Lahore. Telephone: +92(042)35962929</p> <p>The Employer will forward copies of its response to all Contractors including a description of the inquiry but without identifying its source.</p>
Submission of Quotations	
20.	Quotations are to be submitted in the form attached to Annex 2, printed on letterhead, duly signed and stamped by the authorized person, in hardcopy .
21.	The deadline for submission of Quotations is <u>November 29, 2022, at 11.00 A.M.</u>
22.	<p>The address for the submission of Quotations is:</p> <p style="text-align: center;">CHIEF EXECUTIVE OFFICER Punjab Rural Municipal Services Company, 3-A Canal View Housing Society, Lahore. Telephone: +92(042)35962929</p>
Opening of Quotations	
23.	<p>Quotations will be opened by the Employer's representatives on November 29, 2022, at 11.30 A.M.</p> <p>Late submission of Quotation will be rejected.</p>

Evaluation of Quotations	
24.	The quotations will be evaluated to determine substantial responsiveness of the technical proposal.
25.	For technically compliant quotations, the total evaluated prices, excluding provisional sums and any provision for contingencies but including day works where priced competitively, will be compared to determine the lowest evaluated price(s).
26.	The lowest evaluated price will be determined after correcting any arithmetic errors and other specified adjustments if any.
Contract Award	
27.	The Contract will be awarded to the Contractor who meets the eligibility requirements in accordance with the RFQ, offers the lowest evaluated price(s), offers a technically compliant quotation, and guarantees completion of the Works by the specified date:
28.	The Employer shall invite by the quickest means by e-mail or Telephone , the successful Contractor for any discussion/ negotiation <i>that</i> may be needed to conclude the contract or otherwise for contract signature.
29.	The Employer shall communicate by the quickest means with the other bidders on its contract award decision. An unsuccessful Contractor may request clarifications as to why its quotation was not determined to be successful. The Employer will address this request within a reasonable time.
30.	The Employer shall publish a contract award notice on its website at www.prmisc.punjab.gov.pk with free access, within 15 days after the award of the contract. The information shall include the name of the successful Contractor, the Contract Price, the Contract duration, a summary of its scope, and the names of the bidders and their quoted and evaluated prices.

Mr. Asadullah

Chief Executive Officer

Punjab Rural Municipal Services Company,

3-A Canal View Housing Society,

Lahore.

Telephone: +92(042)35962929**Attachments:****Annex 1: Employer's Requirements****Annex 2: Quotation Form****Annex 3: Contract Forms**

ANNEX 1: Works Requirements

Specifications

Specifications:

Specifications as per Itemized description of BOQ and Market Standardized Rate (MRS), Specification, Government of Punjab

Sr #	Item/Material	Approved Brand
1	Cement	DG, Maple leaves, Pioneer
2	Crush	Sargodha
3	Sand	Larancepur for Concrete & Chenab
4	Brick	First Class Brick
5	Laminated Win board	Alnoor. Lasani
6	Hardware	SMC
7	Glass	Ghani, Tempered from AL Fatah
8	Cable	Pakistan Cable, Newage, Coppergate
9	Air Conditioner	Gree, Mitsubishi
10	Plumbing	Dadax, Turk Palast
11	Sanitary Ware	Master Premium quality, Porta
12	Tiles	China premium quality, Master premium quality
13	Switches	Clipsal premium quality
14	Panel & Breakers	FECO, BECO, ABB, Schneider
15	LED Light	Philips, Orient, Osram
16	Door Machine	LG Korean premium quality

Drawings:

Annexure A : Layout Plan

Annexure B: Electrical Drawings :

1. Lighting Layout Plan
2. Power Layout Plan
3. Air conditioning Plan
4. Fiber system
5. Fire alarm & CCTV Plan

ANNEX 2: Quotation Forms

Contractor Quotation Form

From:	<i>[Insert Contractor's name]</i>
Contractor's Representative:	<i>[Insert name of Contractor's Representative]</i>
Title/Position:	<i>[Insert Representatives title or position]</i>
Address:	<i>[Insert Contractor's address]</i>
Email:	<i>[Insert Contractor's email address]</i>

To:	Punjab Rural Municipal Services Company
Employer's Representative:	Mr. Asadullah
Title/Position:	Chief Executive Officer
Address:	Punjab Rural Municipal Services Company, 3-A Canal View Housing Society, Lahore. Telephone: 92(042)35962929 Info.prmisc@punjab.gov.pk
RFQ Ref No.:	
Date of Quotation:	

Dear Mr. Asadullah
Chief Executive Officer
Punjab Rural Municipal Services Company,
3-A Canal View Housing Society,
Lahore.

SUBMISSION OF QUOTATION

1. Conformity and No reservations

In response to the above-named RFQ, we offer to execute the Works as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ, including the Contract.

2. Eligibility

We meet the eligibility requirements and have no conflict of interest, in accordance with the Request for Quotations.

3. Suspension and Debarment

We, along with any of our subcontractors, Contractors, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank and other development banks. Further, we are not ineligible under the Employer's Country laws or official regulations or pursuant to a decision of the United Nations Security Council.

4. Quotation Price

The total price of our offer is _____.

5. Quotation Validity

Our Quotation shall be valid until the date specified in the RFQ, and it shall remain binding upon us and may be accepted at any time before it expires.

6. Performance Security

If we are awarded the Contract, we commit to obtaining a Performance Security in accordance with the RFQ.

7. Commissions, gratuities, fees

We have paid or will pay the following commissions, gratuities, or fees with respect to this Quotation

[If none has been paid or is to be paid, indicate "none."]

Name of Recipient	Address	Reason	Amount

8. Not Bound to Accept

We understand that you reserve the right to:

- a) accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation or any other Quotation that you may receive, and
- b) annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Contractors.

9. Fraud and Corruption

We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

On behalf of the Contractor:

Name of the person duly authorized to sign the Quotation on behalf of the Contractor:

Title of the person signing the Quotation: _____

Signature of the person named above: _____

Date signed _____ day of _____.

*The power of attorney shall be attached to the Quotation.

Schedules
Bill of Quantities

Annexure- C

Punjab Rural Municipal Services Company

General Abstract of Cost

Sr.No	Description	Amount (Rs.)
1	Finishing Works	
1.1	Finishing	
2	Plumbing Works	
2.1	Plumbing	
3	Electrification	
3.1	Electrification	
	Total	
	Add 5% PRA Tax	
	Grand Total	

In word: _____

Sign & Stamp of Bidder

PRMSC Head Office

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		Bill Nr.1 : Civil Works (Finishes)				
		Schedule Items				
1.1.1	25-57	Providing and fixing aluminium glazed partition of anodized / powder coated using section of M/s. Al-Cop/ Pakistan Cable having 2 mm thick Frame size D48-A , i/c 12 mm tinted TEMPERED glass with sand blasting and edge polishing i/c the cost of tear resistance film,rubber gasket and hardware etc. complete in all respect as approved and directed by the Engineer Incharge.(Floor hinge will be paid separately)	Sft	3,410.00		
1.1.2	7-7	Pacca brick work other than building upto 10ft. (3 m) height. i) cement, sand mortar:- Ratio 1:4	Cft	375.00		
1.1.3	11-8	Cement plaster 1:3 upto 20' (6.00 m) height:- b) ½" (13 mm) thick	Sft	1,500.00		
1.1.4	10- 42(a)(ii)	Providing and laying superb quality Porcelain glazed tiles flooring of MASTER band of specified size in approved design, Color and Shade with adhesive/ bond over 3/4" thick (1:3) cement plaster i/c the cost of sealer for finishing the joints i/c cutting grinding complete in all respect as approved and directed by the Engineer Incharge. a) Full body Glazed tiles (ii) 600mmx 600 mm				
		Exective Washroom	Sft	600.00		
1.1.5	13-31	Preparing surface and painting with emulsion paint:- a) first coat b) 2nd and each subsequent coat	Sft	3,200.00		
			Sft	3,200.00		
1.1.6	12-59	Providing and fixing Laminated Vin board cabinet 3/4" thick with drawers 3" deep in 'Kitchen including termite proofing and polishing with synthetic enamel as specified, with handles hinges,screws etc., complete in all respects. iv) 2' deep,with back	P.Sft	200.00		
		Sub-Total				

PRMSC Head Office

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.	
		Non-Schedule Items					
1.1.7	N.S	Providing and fixing imported uPVC door, 104mm thick with matching frame 60mm thick, Sound Proof, Water Proof, Fire Proof complete in all respects including door lock as per instructions of the Engineer in charge	Sft	70.00			
1.1.8	N.S	12mm thick clear tempered glass with door lock, floor hinges, LG Machine, S.S Handle 12", complete in all respect. (3'-6" x 8')	Sft	650.00			
1.1.9	N.S	12mm thick clear tempered glass with door lock, floor hinges, LG Machine, S.S Handle 12", complete in all respect. (5' x 8')	Sft	80.00			
		Sub Total					
		Total for Schedule Items					
		Total for Non-Schedule Items					
		Total for Bill No.1				(Carried over to Summary of Price)	

PRMSC Head Office

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		Bill Nr.2: Plumbing Works				
		Schedule Items				
2.1	19-16	Providing and fixing, chromium plated soap dish.	Each	2.00		
2.1	19-18	Providing and fixing, chromium plated toilet paper holder.	Each	2.00		
2.2	19-19	Providing and fixing, chromium plated towel rail:-				
		i) 60 cm (24") long, and 2 cm (¾") dia.	Each	2.00		
2.3	19-20	Providing and fixing looking glass 55x40 cm (22"x16") size, and				
		5 mm thick, first quality.	Sft	2.00		
2.4	19-3	Providing and fitting European Coupled set of Water Closet (WC) and flushing Cistern of PORTA brand (fullsize)i/c the cost of CP/rubber connection, thimble, seat cover and rawal bolts complete in all respects as approved and directed by the Engineer Incharge.	Each	2.00		
2.5	19-27	Providing and fixing chromium plated bib cock:-				
		ii) 2 cm (¾")	Each	2.00		
2.6	19-7	Providing and fitting glazed earthen ware wash hand basin 56x40 cm (22"x16") including bracket set, waste pipe and waste coupling, etc.				
		v) Under Counter Vanity Basin	Each	2.00		
2.7	19-30	Providing and fixing, chromium plated mixing valve, for wash				
		hand basin, sink or shower.	Each	2.00		
2.8	19-32	Providing and fitting, chromium plated or brass oxidised,				
		swan neck cock 15 mm (½") dia.				
		ii) two way	Each	2.00		
2.10	19-52	Providing and fixing chromium plated Muslim shower	Each	2.00		
2.11	19-8	Providing and fixing stainless steel sink with drain board, size				
		120x60 cm (48"x24") including bracket set, waste pipe and				
		waste coupling.	Each	1.00		
2.12	19-52	Providing and fixing CP bath Room Se tmade of Sonex/Master/Faisal				
		comprising of 3-NoTee stop cocks,lever type Basin Mixer , double Bib				

PRMSC Head Office

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		Cock, open wall shower, Muslim shower, waste coupling and bottle trap				
		etc.complete in all respect as approved and directed by the Engineer				
		incharge.				
		(i) 3 No Tee Stop Cock (set)	Each	1.00		
		(iii) Double Bib Cock	Each	1.00		
		(vii) Bottle Trap	Each	1.00		
		PIPING & VALVES				
2.13	23-47	Providing, laying, testing and commissioning of				
		POLYPROPYLENE, RANDOM COPOLYMER (PPRC) water				
		supply pipe (Dadex/Popular/ Beta or equivalent) with specified				
		pressure rating PN 20 (PRESSURE NOMINAL) and conforming				
		to DIN8077-8078 codei/ccost of solvent, specials, making				
		jharries complete in all respect as approved and directed				
		by Engineer Incharge.(Internal/External Diameters mentioned).				
		b) PN -20 Pipe				
		1) (1-1/2") 50 mm	Rft	30.00		
		2) (3/4") 25 mm	Rft	40.00		
		3) (1") 32 mm	Rft	60.00		
		4) (2") 63 mm	Rft	20.00		
2.14	23-52	Providing and fixing heavy duty Gate valve of specified diameter				
		and material for pressure rating PN-16 mde of Crane (USA),				
		Hatersly (UK) or Scon (Pakistan) i/c the cost of all accessories				
		flanges,nut/bolt and gaskit where required complete in all				
		respect as approved and directed by the Engineer Incharge.				
		(a) Brass Threaded Valves				
		1) 1-1/2" dia	Each	1.00		
		Sub-Total				

PRMSC Head Office

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		Non-Schedule Items				
		HEATERS				
2.15	N.S	Providing and fixing in position Electrical water geyser				
		of required capacity (25 Liters), 14 SWG GI				
		sheet tank, 22 gauge SWG MS sheet external cover, 4"				
		thick high density glass wool and imported thermostat				
		complete in all respects including all the fittings and				
		valves required for the complete installation of the				
		geyser make (Super Asia, Connon & Indus) or approved				
		equivalent.	Each	1.00		
		Sub-Total				
		Total for Schedule Items				
		Total for Non-Schedule Items				
		Total for Bill No. 02 (Carried over to Summary of Price)				

PRMSC Head Office

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
1	2	3	4	5	6	7=5x6
		Bill Nr.3: Electrical Works				
		Schedule Items				
3.1	24-3	Supply and erection of PVC pipe for wiring recessed in walls, including inspection boxes, pull boxes, hooks, cutting jharries, and repairing surface, etc., complete with all specials				
		ii) 20 mm i/d)	Rft	600		
		iii) 25 mm i/d)	Rft	500		
		v) 40mm i/d)	Rft	400		
3.1 A	23-28	Providing, laying, cutting, jointing, testing and disinfecting pipe line in trenches with PVC/ uPVC pipes of B.S.S. with 'D' Class working pressure complete in all respects:-				
		a) 2" i/d (50 mm)	Rft	250		
3.2	24-11	Supply and erection of single core PVC insulated, PVC sheathed copper conductor, 250/440 volts grade cable (BSS-2004), in prelaid PVC pipes/M.S. conduit/G.I. pipe/wooden strip batten/wooden casing and capping/trenches, etc.				
		i) 1.5 mm ² (3/0.029") For Point wiring	Rft	3,000		
		iii) 2.5 mm ² (7/0.029") For Circuit wiring	Rft	1,500		
		iv) 4mm ² (7/0.036") For Power Wiring	Rft	3,500		
		v) 6 mm ² 7/1.12 mm (7/0.044") For AC's	Rft	3,750		
3.3	24-13	Supply and erection of copper conductor cables for service connection, in prelaid pipe/G.I. wire/trenches, etc. (rate for cable only):-				
		b PVC insulated, PVC sheathed 3 core, 600/1000 volt cable:				
		iv) 3 Core 4mm ² (7/0.036")	Rft	1,650		
		v) 3 Core 6mm ² (7/0.044")	Rft	900		
		vi) 3 Core 16mm ² (7/0.064")	Rft	1,059		
		c PVC insulated PVC Sheathed 4 Core 600/1000 V				
		non armoured cable (Power Cables for MPB's, SMPB's & DB's)				
		v) 6 mm ² (7/.044")	Rft	500		

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		vi) 10 mm (7/0.052")	Rft	750		
		vii) 16mm ² (7/0.064")	Rft	500		
		viii) 25mm ² (19/0.052")	Rft	150		
3.4	24-12	Supply and erection of single core PVC insulated, PVC sheathed copper conductor, 600/1000 volts grade cable, in prelaid G.I. pipe/M.S. conduits/PVC pipe/G.I. wire/trenches, etc.				
		i) 4 mm ² (7/.044")	Rft	500		
		ii) 6 mm ² (7/.044")	Rft	750		
		iii) 10 mm (7/0.052")	Rft	500		
3.5	24-99	Providing and fixing cable tray with straight flange fabricated with perforated G.I. Sheet of specified guage,size and depth duly supported on painted brackets of MS angle iron of 1-1/2"x1-1/2"x3/16" and MS patti of 1-1/2"x3/16" size @ 3 ft C/C, hangers i/c the cost of hardwares as approved and directed by the Engineer Incharge.				
		(a) 14 SWG				
		(i) 12"x4"	Rft	500		
3.6	24-100	Providing and fixing screwless cable tray cover fabricated with 18SWG G.I. Sheet of required size i/c the cost of hardware as approved and directed by the Engineer Incharge.				
		(vi) 12" wide	Rft	500		
3.7	24-101	Providing and fixing hot dipped Galvanized Cable Ladder fabricated with side channels of specified size and guage duly fixed with rungs of 35x15 mm run @ 10"C/C i/c the cost of coupler plates (1-1/4"x8") and hardwares as approved and directed by the Engineer Incharge.				
		II- Side Channel (3"x1/2")				
		(vi) 24"x3"	Rft	200		
3.8	27-18	Supply & Installation of 5 mm thick polyethelene (PE) insulation for condensate drain pipes of required size for AHU and FCU pipes				

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		covered with PVC tape as per specifications /drawings with all				
		accessories and fittings as approved and directed by Engineer Incharge	Rft	100		
		Sub-Total Schedule Items				
		Non-Schedule Items:				
3.9	N.S	LT Switch Gear:				
		Low Tension Main Panel Board (LTMPB-GF) Installed				
		at Office Floor				
		Reference: Single Line Diagram				
		Fabrication, supply at site, installation and commissioning of Low				
		Tension Main Panel Board(LTMPB) indoor type, floor mounted made				
		of sheet steel 14 SWG , with flexible earthing straps, degreased and				
		de-rusted, zinc phosphated, finished with electro-static powder				
		coating of 100 micron thickness in approved colour, panel housing				
		to comply with protection class IP-65, with hinged door, lockable				
		handle, all auxiliaries, internal wiring, designation labels on				
		MCCBS, earthing bar, numbering beads on the control wires,				
		MPB suitable for system Voltage 415 V, 50 Hz, 3 Phase & neutral,				
		bus bars of 99.8% purity electrolytic copper, including cost of cable				
		termination lugs, brass cable glands for incoming & outgoing				
		cables, wiring from breakers, indication lamps, instruments and				
		control all accessories complete in all respect.				
		All incoming and outgoing breakers shall be accessible by				
		opening the front door having additional M.S. sheet cover.				
		Gaskets shall also be provided where necessary. LTMPB shall have				
		thermostatically controlled exhaust fan and tube light with door				
		switch on each cubicle also including cost of 800 KVAR PFI plant.				
		Incoming from Transformer				
		01 No. 300 ATP MCCB RC: 25kA				
		01 No. Surge protective device 100kA 4P				
		03 Nos. Digital Volt Meter 0~600 VAC				
		03 Nos. Digital Ampere Meter 0~300A				
		01 No. Under/Over Voltage, Phase failure, Phase loss protection relay				
		05 Nos. Indication Lamp (R+Y+B+ON+OFF)				

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		02 Nos. On/Off Push Button				
		03 Nos. Current Transformer 300/5A				
		03 Nos. Control Fuse for protection				
		01 Job. Brass Cable Gland for IC/OG Cables				
		Outgoing				
		01 No. 150A TP MCCB 25kA				
		01 No. 75A TP MCCB 25kA				
		01 No. 63A TP MCCB 25kA				
		03 Nos. 100 ATP MCCB (Spare)				
		<u>Complete In all respect as per single line diagarm</u>	Each	1		
3.10	N.S	Distribution Boards				
		Conforming to the same constructional specifications as that of LTMPB				
		as item no 2.9 above but equipped as under:				
	a	DB-AC-OFFICE				
		Incoming				
		01 No. 150 ATP MCCB 25kA				
		01 Nos. Digital Ampere Meter 0~150A With Selector Switch				
		01 Nos. Digital Volt Meter 0~400VAC With Selector Switch				
		03 Nos. Current Transformer 150/5A				
		03 Nos. Control Fuse for protection				
		03 Nos. Indication Lamp (R+Y+B)				
		01 Job. Brass Cable Gland for Incoming Cable				
		Outgoing				
		09 Nos. 20 ASP MCB 6kA				
		16 Nos. 20 ATP MCCB 10kA				
		<u>Complete In all respect as per single line diagarm</u>	Each	1		
	b	DB-P-OFFICE				
		Incoming				
		01 No. 150 ATP MCCB 25kA				
		01 Nos. Digital Ampere Meter 0~150A With Selector Switch				
		01 Nos. Digital Volt Meter 0~400VAC With Selector Switch				
		03 Nos. Current Transformer 150/5A				
		03 Nos. Control Fuse for protection				
		03 Nos. Indication Lamp (R+Y+B)				

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		Outgoing				
		24 Nos. 20 ASP MCB 6kA				
		<u>Complete In all respect as per single line diagarm</u>	Each	1		
	c	DB-LP-OFFICE				
		Incoming				
		01 No. 63 ATP MCCB 10kA				
		01 Nos. Digital Volt Meter 0~400VAC With Selector Switch				
		03 Nos. Indication Lamp (R+Y+B)				
		Outgoing				
		30 Nos. 10/20 ASP MCB 6kA				
		<u>Complete In all respect as per single line diagarm</u>	Each	1		
3.11	N.S	Supply at site, installation and commissioning of ceiling fans				
		with dimmer 56" dia sweep including cost of blades, hanging				
		rod make of G.I. pipe, canopy, capacitors, nuts				
		and bolts etc complete in all respects	Each	19		
3.12	N.S	Supply at site, installation and commissioning of Wall Bracket Fan				
		with hanging accessories complete in all respect	Each	2		
3.13	N.S	Supply and installation of gang type switch plates with switches,				
		sockets, dimmers connection of wires & commissioning.				
		a) 2-Gang one way switch 10 Amp	Each	6		
		b) 3-Gang one way switch 10 Amp	Each	25		
		c) 4-Gang one way switch 10 Amp	Each	25		
		d) 6-Gang one way switch 10 Amp	Each	35		
		e) 10 Amp 3-pin universal switch socket	Each	85		
		f) 13 Amp 3-pin power socket	Each	180		
3.14	N.S	Light Fixtures:				
		Supply Installation Testing & Commissioning of following various				
		Types of LED lights:				
		a) Ceiling mounted 18 watt LED Light	Each	95		
		B) Ceiling mounted 12 watt LED Light	Each	30		
		c) Mirror Light 12 Watt	Each	4		
		d) Linear light with 1 x 30 W LED Size : 6 Feet with gateway				
		Occupancy + Daylight Harvesting Sensor	Each	2		
		e) Ceiling mounted Light 2x2 panel	Each	60		
		f) EXIT Sign 8 Watt Light	Each	5		

Sr.Nr.	MRS 2022 2nd BiAnnual.	Description	Unit	Qty	Unit Rate Rs	Amount Rs.
		g) Emergency Light 8 Watt with Battery Backup	Each	5		
		h) Tube Light with 18 Watt LED	Each	2		
3.15	N.S	Standing Units AC				
		Providing & fixing of Floor Standing AC, as Specified				
		2 Ton Floor Standing AC (Gree Brand or Equevalent)	Nos.	4		
3.16	N.S	Supplying, Installation, Testing and Commissioning of Refrigerant				
		copper piping and PE insulation, complete with all fittings such as				
		bends, tees, elbows etc. as per specifications. The quoted rates shall				
		include rates for chiseling, making good of wall and clamps, and				
		Supply and erection of roof suspension hook, 16 mm (5/8")dia rod				
		with 75x40x3 mm (3"x1½"x1/8") M.S. steel channel,				
		with clamp, bolts and nuts, etc., including fixing with cement				
		concrete 1:3:6. with 2-1/2 " dia CONDUIT pipe				
		3/8 " copper pipe	Rft	100		
		Sub-Total				
		Total for Schedule Items				
		Total for Non-Schedule Items				
		Total for Bill No. 03				

Technical Proposal

The Contractor shall provide:

- the names and details of the suitably qualified key personnel to perform the Contract
- adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment for the Contract
- information on Site organization
- its method statement on the execution of the works
- mobilization and construction schedule
- A summary of other information, if any, that the Contractor considers relevant

ANNEX 3: Contract Forms

Contract Agreement

THIS AGREEMENT is made _____ day of _____, 2022.

BETWEEN

- (1) **PUNJAB RURAL MUNICIPAL SERVICES COMPANY**, a government-owned not-for-profit company, incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act, 2017 and having its principal place of business at 3.A Canal View Housing Society, Lahore, (hereinafter called "the Employer"), and
- (2) _____, a corporation incorporated under the laws of _____ and having its principal place of business at _____ (hereinafter called "the Contractor"), of the other part:

WHEREAS the Employer invited quotations for the execution of Works, **Renovation of New Head Office** , and has accepted the Quotation by the Contractor for the Works.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.
 - (a) the Letter of Award of Contract
 - (b) the Contractor's quotation
 - (c) Conditions of Contract, including Appendices
 - (d) the Specifications (Annex – I)
 - (e) the Drawings (Annex – II)
 - (f) Bill of Quantities (Annex – III),
 - (g) Format of Performance (Bank) Guarantee
 - (h) Bank's Anti-Corruption Guidelines
3. In consideration of the payments to be made by the Employer to the Contractor as specified in this Agreement, the Contractor hereby covenants with the Employer to provide the Goods and Related Services if applicable and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the provision of the Goods and Related Services if applicable and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of **Islamic Republic of Pakistan** on the day, month and year indicated above.

For and on behalf of the Employer:	For and on behalf of the Contractor:
Signed: <i>[insert signature]</i>	Signed: <i>[insert signature]</i>
<i>[insert title or other appropriate designation]</i>	<i>[insert title or other appropriate designation]</i>
Witness :1	Witness :1
Signed: <i>[insert signature]</i>	Signed: <i>[insert signature]</i>
<i>[insert name]</i>	<i>[insert name]</i>
Witness :2	Witness :2
Signed: <i>[insert signature]</i>	Signed: <i>[insert signature]</i>
<i>[insert name]</i>	<i>[insert name]</i>

Conditions of Contract

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Conditions of Contract

A. General

1. Definitions

- 1.1 The following words and expressions shall have the meanings hereby assigned to them. Boldface type is used to identify defined terms.
- (a) The **Accepted Contract Amount** means the amount accepted in the Letter of Award of Contract for the execution and completion of the Works and the remedying of any defects.
 - (b) The **Activity Schedule** is a schedule of the activities comprising the construction, installation, testing, and commissioning of the Works in a lump-sum contract. It includes a lump-sum price for each activity, which is used for valuations and for assessing the effects of Variations and Compensation Events.
 - (c) The **Adjudicator** is the person appointed jointly by the Employer and the Contractor to resolve disputes in the first instance, as provided for in **CC 21**.
 - (d) “**Bank**” means the World Bank and refers to the International Bank for Reconstruction and Development (IBRD) or the International Development Association (IDA).
 - (e) **Bill of Quantities** means the priced and completed Bill of Quantities forming part of the Contractor’s Quotation.
 - (f) **Compensation Events** are those defined in **CC 40**.
 - (g) The **Completion Date** is the date of completion of the Works as certified by the Project Manager, in accordance with **CC 49.1**.
 - (h) The **Contract** is the Contract between the Employer and the Contractor to execute, complete, and maintain the Works. It consists of the documents listed in **CC 3.3** below.
 - (i) The **Contractor** is the party whose Quotation to carry out the Works has been accepted by the Employer.
 - (j) The **Contractor’s Quotation** is the completed quotation document submitted by the Contractor to the Employer.
 - (k) The **Contract Price** is the Accepted Contract Amount stated in the Letter of Award of Contract and thereafter as adjusted in accordance with the Contract.
 - (l) **Days** are calendar days; months are calendar months.

- (m) **Dayworks** are varied work inputs subject to payment on a time basis for the Contractor's employees and Equipment, in addition to payments for associated Materials and Plant.
- (n) A **Defect** is any part of the Works not completed in accordance with the Contract.
- (o) The **Defects Liability Certificate** is the certificate issued by Project Manager upon correction of defects by the Contractor.
- (p) The **Defects Liability Period** is the period specified in **CC 2.12** and calculated from the Completion Date.
- (q) **Drawings** means the drawings of the Works, as included in the Contract, and any additional and modified drawings issued by (or on behalf of) the Employer in accordance with the Contract, include calculations and other information provided or approved by the Project Manager for the execution of the Contract.
- (r) The **Employer** is the party who employs the Contractor to carry out the Works, **as specified in CC 2.1**.
- (s) **Equipment** is the Contractor's machinery and vehicles brought temporarily to the Site to construct the Works.
- (t) "**In writing**" or "**written**" means hand-written, type-written, printed or electronically made, and resulting in a permanent record.
- (u) The **Intended Completion Date** is the date on which it is intended that the Contractor shall complete the Works as specified in **CC 2.1**.
- (v) **Materials** are all supplies, including consumables, used by the Contractor for incorporation in the Works.
- (w) **Plant** is any integral part of the Works that shall have a mechanical, electrical, chemical, or biological function.
- (x) The **Project Manager** is the person named in **CC 2.1** (or any other competent person appointed by the Employer and notified to the Contractor, to act in replacement of the Project Manager) who is responsible for supervising the execution of the Works and administering the Contract.
- (y) The **Site** is the area defined as such in the **CC 2.1**.
- (z) **Site Investigation Reports** are those, if any, that were included in the request for quotations documents and are factual and interpretative reports about the surface and subsurface conditions at the Site.

- (aa) **Specifications** means the Specifications of the Works included in the Contract and any modification or addition made or approved by the Project Manager.
- (bb) The **Start Date** is given in **CC 2.1**. It is the latest date when the Contractor shall commence execution of the Works.
- (cc) A **Subcontractor** is a person or corporate body who has a Contract with the Contractor to carry out a part of the work in the Contract, which includes work on the Site.
- (dd) **Temporary Works** are works designed, constructed, installed, and removed by the Contractor that are needed for construction or installation of the Works.
- (ee) A **Variation** is an instruction given by the Project Manager which varies the Works.
- (ff) The **Works** are what the Contract requires the Contractor to construct, install, and turn over to the Employer, as defined in the **CC 2.1**.
- (gg) “**Contractor’s Personnel**” refers to all personnel whom the Contractor utilizes on the Site or other places where the Works are carried out, including the staff, labor and other employees of each Subcontractor.
- (hh) “**Key Personnel**” means the positions (if any) of the Contractor’s personnel that are included in the contract.
- (ii) “**Sexual Exploitation and Abuse**” “**(SEA)**” means the following:
 - Sexual Exploitation** is defined as any actual or attempted abuse of position of vulnerability, differential power or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another;
 - Sexual Abuse** is defined as the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions;
- (jj) “**Sexual Harassment**” “**(SH)**” is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by the Contractor’s Personnel with other Contractor’s or Employer’s Personnel; and
- (kk) “**Employer’s Personnel**” refers to the Project Manager and all other staff, labor and other employees (if any) of the Project Manager and of the Employer engaged in fulfilling the Employer’s obligations under the Contract; and any other personnel identified as Employer’s

Personnel, by a notice from the Employer or the Project Manager to the Contractor.

2. Contract Specific Information

2.1 General

- (a) The **Employer** is: **Punjab Rural Municipal Services Company**
- (b) The **Intended Completion Period** for the whole of the Works shall be: 75 Days
- (c) The **Project Manager** is:

Muhammad Mughees
Infrastructure Engineer
muhammad.mughees@punjab.gov.pk
- (d) The **Site** is located at **100-B2 MM Alam Road, Gulberg-III , Lahore** and is defined in drawings Annex-A
- (e) The **Start Date** shall be: **1st of December 2022**
- (f) The Works consist of: *The Renovation of a commercial space of 7000sft acquired for the establishment of our Head Office. The works include the installation of electrical, plumbing, fixtures and fittings as per the requirements for the functioning of the organization.*

- 2.2 Any notice given by one Party to the other pursuant to the Contract shall be in writing to the address hereafter using the quickest available method such as electronic mail with proof of receipt.

CHIEF EXECUTIVE OFFICER
Punjab Rural Municipal Services Company,
3-A Canal View Housing Society,
Lahore.
Telephone: +92(042)35962929
Email: Info.prmisc@punjab.gov.pk

- 2.3 The **language** of the contract is **English**.

- 2.4 The Contract shall be governed by the **law** of the **Islamic Republic of Pakistan**.

The contract specific information for the listed Conditions of Contract (CC) clauses follows:

- 2.5 **CC 12:** The minimum insurance amounts and deductibles shall be:

- (a) for loss or damage to the Works, Plant and Materials: PKR.
- (b) For loss or damage to Equipment PKR 10,000,000
- (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract PKR 10,000,000
- (d) for personal injury or death: of the Contractor's employees: [600,000] of other people: [600,000].

2.6 **CC 13: Site Data** are:

Site Address: 100-B2 MM Alam Road, Gulberg-III , Lahore
Name of Buiding : KD Plaza @ 100
Storey/ Floor: 5th Floor

2.7 **CC 18: Site Possession Date(s)** shall be: immediately after the signing the Contract Agreement.

2.8 **CC 21: Appointing Authority** of Adjudicator: **Chief Executive Officer, Punjab Rural Municipal Services Company.**

2.9 **CC 25.1: A Program** for the Works shall be submitted within: 2 days from the date of the Letter of Award of Contract.

2.10 **CC 25.2:** The period for submission of **progress reports** is: 7 **days (weekly).**

2.11 **CC 33:** The **Defects Liability Period** shall be: 365 days from the date of Completion.

2.12 **CC 43:** The **retention** amount shall be **05% of the total contract price.**

2.13 **CC 44.1:** The **liquidated damages** for the whole of the Works shall be: 0.1% of the final Contract Price per day.

2.14 **CC 44.1:** The **maximum amount of liquidated damages** for the whole of the Works is: 10% of the final Contract Price.

2.15 **CC 45:** The **Advance Payment** shall be: 10 % of the Accepted Contract Amount and shall be paid to the Contractor no later than **seven (07 days** after the Contractor submits an acceptable Bank Guarantee issued by any schedule bank in Pakistan.

2.16 **CC 46:** The Performance Security amount shall be for an amount of: **10%** of the Accepted Contract Amount in the form of Bank Guaranttee issued by any schedule Bank in Pakistan

2.17 **CC 52.1:** The date by which operating and maintenance manuals are required is February 15, 2023. In accordance with CC 52.1, the date by which “as built” drawings are required is February 28, 2023.

2.18 **CC 52.2:** The amount to be withheld: 10% of Contract Price

2.19 **CC 54.1:** The percentage to apply to the value of the work not completed is: *20% considering the Employer’s additional cost for completing the Works]*

3. Interpretation

3.1 In interpreting these CC, words indicating one gender include all genders. Words indicating the singular also include the plural and words indicating the plural also include the singular. Headings have no significance. Words have their normal meaning under the language of the Contract unless specifically defined. The Project Manager shall provide instructions clarifying queries about these CC.

3.2 If sectional completion is specified in **CC 2.3**, references in the CC to the Works, the Completion Date, and the Intended Completion Date apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3.3 The documents forming the Contract shall be interpreted in the following order of priority:

- (a) the Contract Agreement,
- (b) The Letter of Award of Contract
- (c) The Contractor’s Quotation,
- (d) the Conditions of Contract, including Appendices
- (e) the Specifications,
- (f) the Drawings,
- (g) the Bill of Quantities,
- (h) Format of Performance (Bank) Guarantee,
- (i) Bank’s Anti-Corruption Guidelines

4. Prohibitions

4.1 Throughout the execution of the Contract, the Contractor shall comply with the import of goods and services prohibitions in the Employer’s country when

- (a) as a matter of law or official regulations, the Borrower’s country prohibits commercial relations with that country; or
- (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower’s Country

prohibits any import of goods from that country or any payments to any country, person, or entity in that country.

- 5. Project Manager's Decisions** 5.1 Except where otherwise specifically stated, the Project Manager shall decide contractual matters between the Employer and the Contractor in the role representing the Employer.

- 6. Subcontracting** 6.1 The Contractor may subcontract with the approval of the Project Manager but may not assign the Contract without the approval of the Employer in writing. Subcontracting shall not alter the Contractor's obligations.

- 7. Cooperation** 7.1 The Contractor shall cooperate with and allow appropriate opportunities for other contractors, public authorities, utilities, and the Employer, to carry out on or near the Site work, if any, not included in the Contract.

8. Personnel and Equipment

- 8.1 The Contractor shall employ the Key Personnel and use the Equipment identified in its quotation, to carry out the Works or other personnel and Equipment approved by the Project Manager. The Project Manager shall approve any proposed replacement of Key Personnel and Equipment only if their relevant qualifications or characteristics are substantially equal to or better than those proposed in the quotation.
- 8.2 The Project Manager may require the Contractor to remove (or cause to be removed) any person employed on the Site or Works, including the Key Personnel (if any), who:
- (a) persists in any misconduct or lack of care;
 - (b) carries out duties incompetently or negligently;
 - (c) fails to comply with any provision of the Contract;
 - (d) persists in any conduct which is prejudicial to safety, health, or the protection of the environment;
 - (e) engages in Sexual Harassment, Sexual Exploitation, Sexual Abuse or in any form of sexual activity with individuals under the age of 18 except in case of pre-existing marriage;
 - (f) based on reasonable evidence, is determined to have engaged in Fraud and Corruption during the execution of the Works; or
 - (g) has been recruited from the Employer's Personnel.

As appropriate, the Contractor shall then promptly appoint (or cause to be appointed) a suitable replacement with equivalent skills and experience.

8.3 Labour

8.3.1 Engagement of Staff and Labour. The Contractor shall provide and employ on the Site for the execution of the Works such skilled, semi-skilled and unskilled labor as is necessary for the proper and timely execution of the Contract. The Contractor is encouraged, to the extent practicable and reasonable, to employ staff and labor with appropriate qualifications and experience from sources within the Country.

8.3.2 Labor Laws. The Contractor shall comply with all the relevant labor laws applicable to the Contractor's Personnel, including laws relating to their employment, health, safety, welfare, immigration and emigration, and shall allow them all their legal rights.

8.3.3 Facilities for Staff and Labor. *[if facilities for staff and labor are to be provided by the Contractor, insert this sub-clause; otherwise delete]* The Contractor shall provide and maintain all necessary accommodation and welfare facilities for the Contractor's Personnel.

8.3.4 Supply of Foodstuffs. *[if food to its personnel is to be provided by the Contractor, insert this sub-clause; otherwise delete]* The Contractor shall arrange for the provision of a sufficient supply of suitable food at reasonable prices for the Contractor's Personnel for the purposes of or in connection with the Contract.

8.3.5 Supply of Water. *[if water to its personnel is to be provided by the Contractor, insert this sub-clause; otherwise delete]* The Contractor shall, having regard to local conditions, provide on the Site an adequate supply of drinking and other water for the use of the Contractor's Personnel.

8.3.6 Forced Labor. The Contractor, including its Subcontractors, shall not employ or engage forced labor. Forced labor *consists* of any work or service, not voluntarily performed, that is exacted from an individual under threat of force or penalty, and includes any kind of involuntary or compulsory labor, such as indentured labor, bonded labor or similar labor-contracting arrangements.

No persons shall be employed or engaged who have been subject to trafficking. Trafficking in persons is defined as the recruitment, transportation, transfer, harboring or receipt of persons by means of the threat or use of force or other forms of coercion, abduction, fraud, deception, abuse of power, or of a position of vulnerability, or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purposes of exploitation.

8.3.7 Child Labour. The Contractor, including its Subcontractors, shall *not* employ or engage a child under the age of 14 unless the national law specifies a higher age (the minimum age).

The Contractor, including its Subcontractors, shall not employ or engage a child between the minimum age and the age of 18 in a manner that is likely to be hazardous, or to interfere with, the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development.

The Contractor including its Subcontractors, shall only employ or engage children between the minimum age and the age of 18 after an appropriate risk assessment has been conducted by the Contractor with the Project Manager's approval. The Contractor shall be subject to regular monitoring by the Project Manager that includes monitoring of health, working conditions and hours of work.

Work considered hazardous for children is work that, by its nature or the circumstances in which it is carried out, is likely

to jeopardize the health, safety, or morals of children. Such work activities prohibited for children include work:

- (a) with exposure to physical, psychological or sexual abuse;
- (b) underground, underwater, working at heights or in confined spaces;
- (c) with dangerous machinery, equipment or tools, or involving handling or
- (d) transport of heavy loads;
- (e) in unhealthy environments exposing children to hazardous substances, agents, or processes, or to temperatures, noise or vibration damaging to health; or
- (f) under difficult conditions such as work for long hours, during the night or in confinement on the premises of the employer.

8.3.8 Employment Records of Workers. The Contractor shall keep complete and accurate records of the employment of labor at the Site.

8.3.9 Non-Discrimination and Equal Opportunity. The Contractor shall not make decisions relating to the employment or treatment of Contractor's Personnel on the basis of personal characteristics unrelated to inherent job requirements. The Contractor shall base the employment of Contractor's Personnel on the principle of equal opportunity and fair treatment, and shall not discriminate with respect to any aspects of the employment relationship.

8.3.10 Contractor's Personnel Grievance Mechanism. The Contractor shall have a proportionate grievance mechanism for Contractor's Personnel.

8.3.11 Awareness of Contractor's Personnel. The Contractor shall provide appropriate awareness to relevant Contractor's Personnel on any applicable environmental and social aspects of the Contract, including on health, safety and prohibition of SEA and SH.

9. Employer's and Contractor's Risks

9.1 The Employer carries the risks which this Contract states are Employer's risks, and the Contractor carries the risks which this Contract states are Contractor's risks.

10. Employer's Risks

10.1 From the Start Date until the Defects Liability Certificate has been issued, the following are Employer's risks:

- (a) The risk of personal injury, death, or loss of or damage to property (excluding the Works, Plant, Materials, and Equipment), which are due to:

- (i) use or occupation of the Site by the Works or for the purpose of the Works, which is the unavoidable result of the Works or
 - (ii) negligence, breach of statutory duty, or interference with any legal right by the Employer or by any person employed by or contracted to him except the Contractor.
- (b) The risk of damage to the Works, Plant, Materials, and Equipment to the extent that it is due to a fault of the Employer or in the Employer's design, or due to war or radioactive contamination directly affecting the country where the Works are to be executed.

10.2 From the Completion Date until the Defects Liability Certificate has been issued, the risk of loss of or damage to the Works, Plant, and Materials is an Employer's risk except loss or damage due to:

- (a) a Defect which existed on the Completion Date,
- (b) an event occurring before the Completion Date, which was not itself an Employer's risk, or
- (c) the activities of the Contractor on the Site after the Completion Date.

11. Contractor's Risks

11.1 From the Starting Date until the Defects Liability Certificate has been issued, the risks of personal injury, death, and loss of or damage to property (including, without limitation, the Works, Plant, Materials, and Equipment) which are not Employer's risks are Contractor's risks.

12. Insurance

12.1 The Contractor shall provide, in the joint names of the Employer and the Contractor, insurance cover from the Start Date to the end of the Defects Liability Period, in the amounts and deductibles specified in **CC 2.6**, for listed events which are due to the Contractor's risks:

12.2 Policies and certificates for insurance shall be delivered by the Contractor to the Project Manager for the Project Manager's approval before the Start Date. All such insurance shall provide for compensation to be payable in the types and proportions of currencies required to rectify the loss or damage incurred.

12.3 If the Contractor does not provide any of the policies and certificates required, the Employer may affect the insurance which the Contractor should have provided and recover the premiums the Employer has paid from payments otherwise due to the Contractor or, if no payment is due, the payment of the premiums shall be a debt due.

- 12.4 Alterations to the terms of an insurance shall not be made without the approval of the Project Manager.
- 12.5 Both parties shall comply with any conditions of the insurance policies.
- 13. Site Data**
- 13.1 The Contractor shall be deemed to have examined any Site Data referred to in **CC 2.7**, supplemented by any information available to the Contractor.
- 14. Contractor to Construct the Works**
- 14.1 The Contractor shall construct and install the Works in accordance with the Specifications and Drawings.
- 15. Approval by the Project Manager**
- 15.1 The Contractor shall submit Specifications and Drawings showing the proposed Temporary Works to the Project Manager, for his approval.
- 15.2 The Contractor shall be responsible for design of Temporary Works.
- 15.3 The Project Manager's approval shall not alter the Contractor's responsibility for design of the Temporary Works.
- 15.4 The Contractor shall obtain approval of third parties to the design of the Temporary Works, where required.
- 15.5 All Drawings prepared by the Contractor for the execution of the temporary or permanent Works, are subject to prior approval by the Project Manager before this use.
- 16. Health, Safety and Protection of the Environment**
- 16.1 The Contractor shall be responsible for the safety of all activities on the Site, and for taking care of the health and safety of all persons entitled to be on the Site and any other place where the Works are being executed.
- 16.2 The Contractor shall comply with all applicable health and safety regulations and laws.
- 16.3 Protection of the environment:
- (a) The Contractor shall take all necessary measures to: protect the environment (both on and off the Site); and
- (b) limit damage and nuisance to people and property resulting from pollution, noise and other results of the Contractor's operations and/ or activities.
- In the event of damage to the environment, property and/or nuisance to people, on or off Site as a result of the Contractor's operations, the Contractor shall agree with the Project Manager the appropriate actions and time scale to remedy, as practicable,

the damaged environment to its former condition. The Contractor shall implement such remedies at its cost to the satisfaction of the Project Manager.

17. Archaeological and Geological Findings

17.1 All fossils, coins, articles of value or antiquity, structures, groups of structures, and other remains or items of geological, archaeological, paleontological, historical, architectural or religious interest found on the Site shall be placed under the care and custody of the Employer.

18. Possession of the Site

18.1 If possession of a part is not given by the date stated in **CC 2.8**, the Employer shall be deemed to have delayed the start of the relevant activities, and this shall be a Compensation Event.

19. Access to the Site

19.1 The Contractor shall allow the Project Manager and any person authorized by the Project Manager access to the Site and to any place where work in connection with the Contract is being carried out or is intended to be carried out.

20. Instructions, Inspections and Audits

20.1 The Contractor shall carry out all instructions of the Project Manager which comply with the applicable laws where the Site is located.

20.2 The Contractor shall keep and shall make all reasonable efforts to cause its Subcontractors and subconsultants to keep, accurate and systematic accounts and records in respect of the Works in such form and details as will clearly identify relevant time changes and costs.

20.3 Inspections & Audit by the Bank

Pursuant to paragraph 2.2 e. of Appendix A to the CC- Fraud and Corruption, the Contractor shall permit and shall cause its agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit, the Bank and/or persons appointed by the Bank to inspect the site and/or the accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have such accounts, records and other documents audited by auditors appointed by the Bank. The Contractor's and its Subcontractors' and subconsultants' attention is drawn to **CC 23.1** (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank's prevailing sanctions procedures).

21. Appointment of the Adjudicator

21.1 The Employer and the Contractor shall jointly appoint an adjudicator with relevant experience, within 7 (seven) days of contract signature. In case of disagreement between the

Employer and the Contractor on the appointment of the Adjudicator within this period, either party will request the Appointing authority stated in **CC 2.9**, to appoint the Adjudicator within 7 (seven) days of receipt of such request.

21.2 Should the Adjudicator resign or die, or should the Employer and the Contractor agree that the Adjudicator is not functioning in accordance with the provisions of the Contract, a new Adjudicator shall be jointly appointed by the Employer and the Contractor. In case of disagreement between the Employer and the Contractor, within 14 (fourteen) days, the Adjudicator shall be designated by the Appointing Authority stated in **CC 2.9**, at the request of either party, within 7 (seven) days of receipt of such request.

22. Procedure for Disputes

22.1 If the Contractor believes that a decision taken by the Project Manager was either outside the authority given to the Project Manager by the Contract or that the decision was wrongly taken, the decision shall be referred to the Adjudicator within 14 (fourteen) days of the notification of the Project Manager's decision.

22.2 The Adjudicator shall give a decision in writing within 14 (fourteen) days of receipt of a notification of a dispute. The adjudicator's cost (hourly fee and reimbursable expenses) shall be divided equally between the Employer and the Contractor, whatever decision is reached by the Adjudicator.

22.3 Both parties shall attempt to settle the dispute amicably before commencement of arbitration. If the dispute is not settled amicably within 14 (fourteen) days of the Adjudicator's written decision, either party may refer a decision of the Adjudicator to an Arbitrator. If neither party refers the dispute to arbitration within 28 (twenty-eight) days of the Adjudicator's written decision, the Adjudicator's decision shall be final and binding. The arbitration shall be conducted in accordance with the Arbitration Act of 1940 of Pakistan.

23. Fraud and Corruption

23.1 The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Appendix A to the CC.

23.2 The Employer requires the Contractor to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the request for quotations or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

24. Security of the Site

24.1 The Contractor shall be responsible for the security of the Site, and:

- (a) for keeping unauthorized persons off the Site;
- (b) authorized persons shall be limited to the Contractor's Personnel, the Employer's Personnel, and to any other personnel identified as authorized personnel (including the Employer's other contractors on the Site), by a notice from the Employer or the Project Manager to the Contractor.

The Contractor shall require the security personnel to act within the applicable Laws.

B. Time Control**25. Program and Progress Reports**

25.1 The Contractor shall submit for approval a Program for the Works, within the period stated in **CC 2.10**. The Contractor may revise the Program and submit it to the Project Manager again at any time. A revised Program shall show any effect of Variations and Compensation Events.

25.2 The Contractor shall monitor progress of the Works and submit progress reports to the Project manager at intervals no longer than the period stated in **CC 2.11**.

25.3 In addition to the progress reports stated in **CC 2.11**, the Contractor shall inform the Project Manager immediately of any allegation, incident or accident in the Site, which has or is likely to have a significant adverse effect including, but is not limited to, any incident or accident-causing fatality or serious injury; significant adverse effects or damage to private property; or any allegation of SEA and/or SH.

The Contractor shall provide full details of such incidents or accidents to the Project Manager within the timeframe agreed with the Project Manager.

26. Extension of the Completion Date

26.1 The Project Manager shall extend the Intended Completion Date if a Compensation Event occurs or a Variation is issued which makes it impossible for Completion to be achieved by the Intended Completion Date without the Contractor taking steps to accelerate the remaining work, which would cause the Contractor to incur additional cost.

26.2 If the Contractor has failed to give early warning of a delay or has failed to cooperate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

- 27. Acceleration**
- 27.1 When the Employer wants the Contractor to finish before the Intended Completion Date, the Project Manager shall obtain priced proposals for achieving the necessary acceleration from the Contractor. If the Employer accepts these proposals, the Intended Completion Date shall be adjusted accordingly and confirmed by both the Employer and the Contractor.
- 27.2 If the Contractor's priced proposals for an acceleration are accepted by the Employer, they are incorporated in the Contract Price and treated as a Variation.
- 28. Delays Ordered by the Project Manager**
- 28.1 The Project Manager may instruct the Contractor to delay the start or progress of any activity within the Works.
- 29. Management Meetings**
- 29.1 Either the Project Manager or the Contractor may require the other to attend a management meeting. The business of a management meeting shall be to review the plans for remaining work and to deal with matters raised in accordance with the early warning procedure.
- 30. Early Warning**
- 30.1 The Contractor shall warn the Project Manager at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work, increase the Contract Price, or delay the execution of the Works.
- 30.2 The Contractor shall cooperate with the Project Manager in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone involved in the work and in carrying out any resulting instruction of the Project Manager.

C. Quality Control

- 31. Identifying Defects**
- 31.1 The Project Manager shall check the Contractor's work and notify the Contractor of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Project Manager may instruct the Contractor to search for a Defect and to uncover and test any work that the Project Manager considers may have a Defect.
- 32. Tests**
- 32.1 If the Project Manager instructs the Contractor to carry out a test not specified in the Specifications to check whether any work has a Defect and the test shows that it does, the Contractor shall pay for the test and any samples. If there is no Defect, the test shall be a Compensation Event.
- 33. Correction of Defects**
- 33.1 The Project Manager shall give notice to the Contractor of any Defects before the end of the Defects Liability specified in **CC**

2.12. The Defects Liability Period shall be extended for as long as Defects remain to be corrected.

33.2 Every time notice of a Defect is given, the Contractor shall correct the notified Defect within the length of time specified by the Project Manager's notice.

34. Uncorrected Defects

34.1 If the Contractor has not corrected a Defect within the time specified in the Project Manager's notice, the Project Manager shall assess the cost of having the Defect corrected, and the Contractor shall pay this amount.

D. Cost Control

35. Contract Price

35.1 The Bill of Quantities shall contain priced items for the Works to be performed by the Contractor. The Bill of Quantities is used to calculate the Contract Price. The Contractor will be paid for the quantity of the work accomplished at the rate in the Bill of Quantities for each item.

36. Changes in the Contract Price

36.1 If the final quantity of the work done differs from the quantity in the Bill of Quantities for the particular item by more than 25 percent, provided the change exceeds 1 percent of the Accepted Contract Amount, the Project Manager shall adjust the rate to allow for the change. The Project Manager shall not adjust rates from changes in quantities if thereby the Accepted Contract Amount is exceeded by more than 15 percent, except with the prior approval of the Employer.

36.2 If requested by the Project Manager, the Contractor shall provide the Project Manager with a detailed cost breakdown of any rate in the Bill of Quantities.

37. Variations

37.1 All Variations shall be included in updated Programs produced by the Contractor.

37.2 The Contractor shall provide the Project Manager with a quotation for carrying out the Variation when requested to do so by the Project Manager. The Project Manager shall assess the quotation, which shall be given within 7 (seven) days of the request or within any longer period stated by the Project Manager and before the Variation is ordered.

37.3 If the Contractor's quotation is unreasonable, the Project Manager may order the Variation and make a change to the Contract Price, which shall be based on the Project Manager's own forecast of the effects of the Variation on the Contractor's costs.

37.4 If the Project Manager decides that the urgency of varying the work would prevent a quotation being given and considered without delaying the work, no quotation shall be given and the Variation shall be treated as a Compensation Event.

37.5 The Contractor shall not be entitled to additional payment for costs that could have been avoided by giving early warning.

37.6 If the work in the Variation corresponds to an item description in the Bill of Quantities and if, in the opinion of the Project Manager, the quantity of work above the limit stated in **CC 36.1** or the timing of its execution do not cause the cost per unit of quantity to change, the rate in the Bill of Quantities shall be used to calculate the value of the Variation. If the cost per unit of quantity changes, or if the nature or timing of the work in the Variation does not correspond with items in the Bill of Quantities, the quotation by the Contractor shall be in the form of new rates for the relevant items of work.

38. Payment Certificates

38.1 The Contractor shall submit to the Project Manager monthly statements of the estimated value of the work executed less the cumulative amount certified previously.

38.2 The Project Manager shall check the Contractor's monthly statement and certify the amount to be paid to the Contractor.

38.3 The value of work executed shall be determined by the Project Manager.

38.4 The value of work executed shall comprise the value of the quantities of work in the Bill of Quantities that have been completed.

38.5 The value of work executed shall include the valuation of Variations and Compensation Events.

38.6 The Project Manager may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

39. Payments

39.1 Payments shall be adjusted for deductions for advance payments and retention. The Employer shall pay the Contractor the amounts certified by the Project Manager within 28 (twenty-eight) days of the date of each certificate. If the Employer makes a late payment, the Contractor shall be paid interest on the late payment in the next payment. The interest rate shall be at the prevailing rate of interest for commercial borrowing for each of the currencies in which payments are made.

39.2 Items of the Works for which no rate or price has been entered in shall not be paid for by the Employer and shall be deemed covered by other rates and prices in the Contract.

40. Compensation Events

40.1 The following shall be Compensation Events:

- (a) The Employer does not give access to a part of the Site by the Site Possession Date pursuant to **CC 2.8**.
- (b) The Project Manager orders a delay or does not issue Drawings, Specifications, or instructions required for execution of the Works on time.
- (c) The Project Manager instructs the Contractor to uncover or to carry out additional tests upon work, which is then found to have no Defects.
- (d) The Project Manager unreasonably does not approve a subcontract to be let.
- (e) Ground conditions are substantially more adverse than could reasonably have been assumed before issuance of the Letter of Award of Contract from the information issued to Contractors (including the Site Investigation Reports), from information available publicly and from a visual inspection of the Site.
- (f) The Project Manager gives an instruction for dealing with an unforeseen condition, caused by the Employer, or additional work required for safety or other reasons.
- (g) Other contractors, public authorities, utilities, or the Employer does not work within the dates and other constraints stated in the Contract, and they cause delay or extra cost to the Contractor.
- (h) The advance payment is delayed.
- (i) The effects on the Contractor of any of the Employer's Risks.
- (j) The Project Manager unreasonably delays issuing a Certificate of Completion.

40.2 If a Compensation Event would cause additional cost or would prevent the work being completed before the Intended Completion Date, the Contract Price shall be increased and/or the Intended Completion Date shall be extended. The Project Manager shall decide whether and by how much the Contract Price shall be increased and whether and by how much the Intended Completion Date shall be extended.

40.3 As soon as information demonstrating the effect of each Compensation Event upon the Contractor's forecast cost has been provided by the Contractor, it shall be assessed by the Project Manager, and the Contract Price shall be adjusted accordingly. If the Contractor's forecast is deemed unreasonable, the Project Manager shall adjust the Contract Price based on the Project Manager's own forecast. The

Project Manager shall assume that the Contractor shall react competently and promptly to the event.

40.4 The Contractor shall not be entitled to compensation to the extent that the Employer's interests are adversely affected by the Contractor's not having given early warning or not having cooperated with the Project Manager.

41. Tax

41.1 The Project Manager shall adjust the Contract Price if taxes, duties, and other levies are changed between the date of submission of quotations for the Contract and the date of the last Completion certificate. The adjustment shall be the change in the amount of tax payable by the Contractor.

42. Price Adjustment

42.1 **Prices shall not be adjusted for any fluctuations in the cost of inputs.**

43. Retention

43.1 The Employer shall retain from each payment due to the Contractor the proportion stated in **CC 2.13** until Completion of the whole of the Works.

43.2 Upon the issue of a Certificate of Completion of the Works by the Project Manager, in accordance with **CC 49.1**, half the total amount retained shall be repaid to the Contractor and half when the Defects Liability Period has passed and the Project Manager has certified that all Defects notified by the Project Manager to the Contractor before the end of this period have been corrected. The Contractor may substitute retention money with an "on demand" Bank guarantee.

44. Liquidated Damages and Bonuses

44.1 The Contractor shall pay liquidated damages to the Employer at the rate per day stated in **CC 2.14** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in **CC 2.15**. The Employer may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

44.2 If the Intended Completion Date is extended after liquidated damages have been paid, the Project Manager shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in **CC 39.1**.

44.3 The Contractor shall be paid a Bonus calculated at the rate per calendar day stated in **CC 2.16** for each day (less any days for which the Contractor is paid for acceleration) that the Completion is earlier than the Intended Completion Date. The

Project Manager shall certify that the Works are complete, although they may not be due to be complete.

45. Advance Payment

- 45.1 The Employer shall make advance payment to the Contractor in the amount specified in **CC 2.17**, against provision by the Contractor, if required in **CC 2.17**, of an Unconditional Bank Guarantee in a form and by a bank acceptable to the Employer in amounts and currencies equal to the advance payment. The Guarantee shall remain effective until the advance payment has been repaid, but the amount of the Guarantee shall be progressively reduced by the amounts repaid by the Contractor.
- 45.2 The Contractor is to use the advance payment only to pay for Equipment, Plant, Materials, and mobilization expenses required specifically for execution of the Contract. The Contractor shall demonstrate that advance payment has been used in this way by supplying copies of invoices or other documents to the Project Manager.
- 45.3 The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the Contractor, following the schedule of completed percentages of the Works on a payment basis and shall be fully repaid when the payment reaches eighty percent (80%) of the Contract Price. No account shall be taken of the advance payment or its repayment in assessing valuations of work done, Variations, price adjustments, Compensation Events, Bonuses, or Liquidated Damages.

46. Performance Security

- 46.1 The Performance Security, if required in **CC 2.18**, shall be provided to the Employer no later than the date specified in the Letter of Acceptance and shall be issued in an amount specified in **CC 2.18**, by a bank or surety acceptable to the Employer, and denominated in the types and proportions of the currencies in which the Contract Price is payable. The Performance Security shall be valid until a date 28 days from the date of issue of the Certificate of Completion in the case of a Bank Guarantee, and until one year from the date of issue of the Certificate of Completion in the case of a Performance Bond.

47. Dayworks

- 47.1 If applicable, the Dayworks rates in the Contractor's Quotations shall be used only when the Project Manager has given written instructions in advance for additional work to be paid for in that way.
- 47.2 All work to be paid for as Dayworks shall be recorded by the Contractor on forms approved by the Project Manager. Each completed form shall be verified and signed by the Project Manager within two days of the work being done.

47.3 The Contractor shall be paid for Dayworks subject to obtaining signed Dayworks forms.

48. Cost of Repairs 48.1 Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Correction periods shall be remedied by the Contractor at the Contractor's cost if the loss or damage arises from the Contractor's acts or omissions.

E. Finishing the Contract

49. Completion 49.1 The Contractor shall request the Project Manager to issue a Certificate of Completion of the Works, and the Project Manager shall do so upon deciding that the whole of the Works is completed.

50. Taking Over 50.1 The Employer shall take over the Site and the Works within 7 (seven) days of the Project Manager's issuing a Certificate of Completion.

51. Final Account 51.1 The Contractor shall supply the Project Manager with a detailed account of the total amount that the Contractor considers payable under the Contract before the end of the Defects Liability Period. The Project Manager shall issue a Defects Liability Certificate and certify any final payment that is due to the Contractor within 56 (fifty-six) days of receiving the Contractor's account if it is correct and complete. If it is not, the Project Manager shall issue within 56 (fifty-six) days a schedule that states the scope of the corrections or additions that are necessary. If the Final Account is still unsatisfactory after it has been resubmitted, the Project Manager shall decide on the amount payable to the Contractor and issue a payment certificate.

52. Operating and Maintenance Manuals 52.1 If "as built" Drawings and/or operating and maintenance manuals are required, the Contractor shall supply them by the dates stated in **CC 2.19**.

52.2 If the Contractor does not supply the Drawings and/or manuals by the dates stated in **CC 2.19**, or they do not receive the Project Manager's approval, the Project Manager shall withhold the amount stated in **CC 2.20** from payments due to the Contractor.

53. Termination 53.1 The Employer or the Contractor may terminate the Contract if the other party causes a fundamental breach of the Contract.

53.2 Fundamental breaches of Contract shall include, but shall not be limited to, the following:

- (a) the Contractor stops work for 28 (twenty-eight) days when no stoppage of work is shown on the current Program and the stoppage has not been authorized by the Project Manager;
- (b) the Project Manager instructs the Contractor to delay the progress of the Works, and the instruction is not withdrawn within 28 (twenty-eight) days;
- (c) the Employer or the Contractor is made bankrupt or goes into liquidation other than for a reconstruction or amalgamation;
- (d) a payment certified by the Project Manager is not paid by the Employer to the Contractor within 84 (eighty-four) days of the date of the Project Manager's certificate;
- (e) the Project Manager gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Project Manager;
- (f) the Contractor does not maintain a Security, which is required;
- (g) the Contractor has delayed the completion of the Works for which the maximum amount of liquidated damages can be paid, as specified in **CC 2.15**; or
- (h) if the Contractor, in the judgment of the Employer has engaged in Fraud and Corruption, as defined in paragraph 2.2 a of the Appendix A to the CC, in competing for or in executing the Contract, then the Employer may, after giving 14 (fourteen) days written notice to the Contractor, terminate the Contract and expel him from the Site.

53.3 Notwithstanding the above, the Employer may terminate the Contract for convenience.

53.4 If the Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.

53.5 When either party to the Contract gives notice of a breach of Contract to the Project Manager for a cause other than those listed under **CC 53.2** above, the Project Manager shall decide whether the breach is fundamental or not.

54. Payment upon Termination

54.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Project Manager shall issue a certificate for the value of the work done and Materials ordered less advance payments received up to the date of the issue of the certificate and less the percentage specified in **CC 2.21** to apply to the value of the work not completed. Additional Liquidated Damages shall not apply. If the total amount due to the Employer exceeds any payment due to the Contractor, the difference shall be a debt payable to the Employer.

54.2 If the Contract is terminated for the Employer's convenience or because of a fundamental breach of Contract by the Employer, the Project Manager shall issue a certificate for the value of the work done, Materials ordered, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works, and less advance payments received up to the date of the certificate.

55. Property

55.1 All Materials on the Site, Plant, Equipment, Temporary Works, and Works shall be deemed to be the property of the Employer if the Contract is terminated because of the Contractor's default.

56. Release from Performance

56.1 If the Contract is frustrated by the outbreak of war or by any other event entirely outside the control of either the Employer or the Contractor, the Project Manager shall certify that the Contract has been frustrated. The Contractor shall make the Site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all work carried out before receiving it and for any work carried out afterwards to which a commitment was made.

57. Suspension of Bank Loan or Credit

57.1 In the event that the Bank suspends the Loan or Credit to the Employer, from which part of the payments to the Contractor are being made:

- (a) The Employer is obligated to notify the Contractor of such suspension within 7 (seven) days of having received the Bank's suspension notice.
- (b) If the Contractor has not received sums due to it within the 28 (twenty-eight) days for payment provided for in **CC 39.1**, the Contractor may immediately issue a 14 (fourteen)-day termination notice.

Attachment A to the Conditions of Contract Fraud and Corruption

1. Purpose

1.1 The Bank's Anti-Corruption Guidelines and this annex apply with respect to procurement under Bank Investment Project Financing operations.

2. Requirements

2.1 The Bank requires that Borrowers (including beneficiaries of Bank financing); bidders (applicants/proposers), consultants, contractors and Contractors; any sub-contractors, sub-consultants, service providers or Contractors; any agents (whether declared or not); and any of their personnel, observe the highest standard of ethics during the procurement process, selection and contract execution of Bank-financed contracts, and refrain from Fraud and Corruption.

2.2 To this end, the Bank:

a. Defines, for the purposes of this provision, the terms set forth below as follows:

- i. "corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- ii. "fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;
- iii. "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
- iv. "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- v. "obstructive practice" is:

(a) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(b) acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under paragraph 2.2 e. below.

- b. Rejects a proposal for award if the Bank determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, Contractors and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;

- c. In addition to the legal remedies set out in the relevant Legal Agreement, may take other appropriate actions, including declaring misprocurement, if the Bank determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement process, selection and/or execution of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they knew of the practices;
- d. Pursuant to the Bank's Anti- Corruption Guidelines and in accordance with the Bank's prevailing sanctions policies and procedures, may sanction a firm or individual, either indefinitely or for a stated period of time, including by publicly declaring such firm or individual ineligible (i) to be awarded or otherwise benefit from a Bank-financed contract, financially or in any other manner;¹ (ii) to be a nominated² sub-contractor, consultant, manufacturer or Contractor, or service provider of an otherwise eligible firm being awarded a Bank-financed contract; and (iii) to receive the proceeds of any loan made by the Bank or otherwise to participate further in the preparation or implementation of any Bank-financed project;
- e. Requires that a clause be included in bidding/request for proposals documents and in contracts financed by a Bank loan, requiring (i) bidders (applicants/proposers), consultants, contractors, and Contractors, and their sub-contractors, sub-consultants, service providers, Contractors, agents personnel, permit the Bank to inspect³ all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the Bank.

¹ For the avoidance of doubt, a sanctioned party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and bidding, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

² A nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider (different names are used depending on the particular bidding document) is one which has been: (i) included by the bidder in its pre-qualification application or bid because it brings specific and critical experience and know-how that allow the bidder to meet the qualification requirements for the particular bid; or (ii) appointed by the Borrower.

³ Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Bank or persons appointed by the Bank to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.

**ANNEX – I
SPECIFICATIONS**

AS PER ITEMIZED BOQ

**ANNEX – II
DRAWINGS****Drawings:**

Annexure A : Layout Plan

Annexure B: Electrical Drawings :

1. Lighting Layout Plan
2. Power Layout Plan
3. Air conditioning Plan
4. Fiber system
5. Fire alarm & CCTV Plan

ANNEX – III
BILL OF QUANTITIES

ANNEXURE -C

**PERFORMANCE SECURITY
(BANK GUARANTEE)**

[The bank, as requested by the Contractor, shall fill in this form in accordance with the instructions indicated]

[Guarantor letterhead or SWIFT identifier code]

Beneficiary: ***Punjab Rural Municipal Services Company,**
3-A Canal View Housing Society,
Lahore.*

Date: *[Insert date of issue]*

Performance Guarantee No.: *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

Contract No.: *Renovation of New Head Office (No. _____)*

We have been informed that _ *[insert name of Contractor, which in the case of a joint venture shall be the name of the joint venture]* (hereinafter called "the Applicant") has entered into a Contract No. *[insert reference number of the contract]* dated *[insert date]* with the Beneficiary, for the Works of Renovation of New Head Office (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of *[insert amount in figures]* (_____) *[insert amount in words]*,¹ such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the Day of, 2...², and any demand for payment under it must be received by us at this office indicated above on or before that date.

¹ *The Guarantor shall insert an amount representing the percentage of the Accepted Contract Amount specified in the Letter of Award of Contract less provisional sums, if any, and denominated either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Beneficiary.*

² *Insert the date twenty-eight days after the expected completion date as described in CC 49.1. The Employer should note that in the event of an extension of this date for completion of the Contract, the Employer would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the Employer might consider adding the following text to the form, at the end of the penultimate paragraph: "The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [six*

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision, ICC Publication No. 758, except that the supporting statement under Article 15(a) is hereby excluded.

[signature(s)]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

months][one year], in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."

**ADVANCE PAYMENT SECURITY
DEMAND GUARANTEE**

[Guarantor letterhead or SWIFT identifier code]

Beneficiary: Punjab Rural Municipal Services Company,
3-A Canal View Housing Society,
Lahore.

Date: *[Insert date of issue]*

ADVANCE PAYMENT GUARANTEE No.: *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

We have been informed that *[insert name of Contractor, which in the case of a joint venture shall be the name of the joint venture]* (hereinafter called "the Applicant") has entered into Contract No. *[insert reference number of the contract]* dated *[insert date]* with the Beneficiary, for the execution of *Renovation of New Head Office* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum *[insert amount in figures]* () *[insert amount in words]* is to be made against an advance payment guarantee.

At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of *[insert amount in figures]* (_____) *[insert amount in words]*¹ upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating either that the Applicant:

- (a) has used the advance payment for purposes other than the costs of mobilization in respect of the Works; or
- (b) has failed to repay the advance payment in accordance with the Contract conditions, specifying the amount which the Applicant has failed to repay.

A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the advance payment referred to above has been credited to the Applicant on its account number *[insert number]* at *[insert name and address of Applicant's bank]*..

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Applicant as specified in copies of interim statements or payment certificates which shall be presented to us. This guarantee shall expire, at the latest, upon our receipt of a copy of the interim payment certificate indicating that ninety (90) percent of the Accepted Contract Amount, less provisional sums, has been certified for payment, or on the

¹ *The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency(ies) of the advance payment as specified in the Contract, or in a freely convertible currency acceptable to the Employer.*

[insert day] day of *[insert month]*, 2 *[insert year]*,² whichever is earlier. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision, ICC Publication No. 758, except that the supporting statement under Article 15(a) is hereby excluded.

[signature(s)]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

² *Insert the expected completion date as described in CC 49.1. The Employer should note that in the event of an extension of the expected completion date of the Contract, the Employer would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the Employer might consider adding the following text to the form, at the end of the penultimate paragraph: "The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [six months][one year], in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."*

SAMPLE LETTER OF AWARD OF CONTRACT

*[modify as appropriate]
[use letterhead paper of the Employer]*

[date]

To: *[name and address of the Contractor]*

Subject: **Notification of Award of Contract No.**

This is to notify you that your Quotation dated *[insert date]* for execution of the Renovation of New Head Office **and identification number, as given in the CC**, for the Accepted Contract Amount of *[insert amount in numbers and words and name of currency]*, as corrected and modified in accordance with the Request for Quotations is hereby accepted by our Agency.

Please find enclosed herewith the Contract. You are requested to sign the contract within *7 days*.

You are also requested to furnish a Performance Security within **seven (07) days** in accordance with the Conditions of the Contract, using for that purpose one of the Performance Security Forms attached to the Contract.

Authorized Signature: _____
Name and Title of Signatory: _____
Name of Agency: _____

Attachment: Contract