



VACANCIES

Punjab Rural Sustainable Water Supply and Sanitation Project (PRSWSSP)/Punjab Rural Municipal Services Company (PRMSC)

Punjab Rural Municipal. Services Company- Head Office (PRMSC-HO)

1. Graphic Designer (01 Post)

QUALIFICATION & EXPERIENCE

- BS/BSc in Visual/ Graphic Designing/ Communications
- In general, 5 years of relevant work experience in matters related to visual and graphic designing, branding etc.
- 3 years of experience of working in similar projects/assignments, in similar capacity and in organizations with comparable conditions.

3. Contract Officer (02 Post)

QUALIFICATION & EXPERIENCE

- Master degree in Procurement & Contracts Management/ Business Administration/ Finance/ LLB.
- 3 years of relevant work experience in matters related to contracts management.

2. Procurement Officer (02 Post)

QUALIFICATION & EXPERIENCE

- Master degree in Procurement & Contracts Management/ Business Administration/ Finance / LLB / BSC Engineering.
- 3 years of relevant work experience in matters related to procurement.

4. Computer Operator (07 Post)

QUALIFICATION & EXPERIENCE

- Intermediate with Diploma in Computer/ IT.
- 2 years of relevant work experience in matters related to data entry etc.

Note: Salaries will be market based. Women and candidates from minorities are encouraged to apply.

1. Interested Candidates can avail the prescribed form from the official website of Local Government and Community Development Department (<https://lgcd.punjab.gov.pk/jobs>), (<http://www.prmsc.punjab.gov.pk/jobs>) or from office address mentioned below.
2. Completely filled application form supported with required documents should reach the office of the company latest by **21-11-2022** before **04:00** PM. Applications received after closing date & time will not be accepted and no excuse of Courier /Postal delay will be entertained.
3. Government Employees are required to submit their applications through proper channel. Incomplete applications will not be considered. The degree should be recognized from HEC institution.
4. All posts will be on contract basis. Initial contract period is 3 years which is further extendable on the basis of satisfactory performance.

**Punjab Rural Municipal Services Company
03-A, Canal View Cooperative Society, Thokar Niaz Baig, Lahore.
PH: No. (042) 35962929**

