



**Punjab Rural Sustainable Water Supply and Sanitation
Project (PRSWSSP)/
Punjab Rural Municipal Services Company (PRMSC)**



JOB OPPORTUNITIES

Punjab Rural Municipal Services Company (PRMSC) is a government-owned not-for-profit company, incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act, 2017. The Company is executing a World Bank funded project titled "Punjab Rural Sustainable Water Supply and Sanitation Project (PRSWSSP)" in 16 Selected Tehsils of the Punjab Province.

Punjab Rural Municipal Services Company- Head Office (PRMSC-HO)

Sr. #	Positions	No. of Posts	Eligibility Criteria
1	Manager Software Development (PPS-08)	(01 Post)	QUALIFICATION ▪ BS/BSc in Computer Engineering/Software Engineering EXPERIENCE ▪ 5 Years of relevant work experience in matters related to software development, MIS, Database Administration etc.
2	Deputy Manager Audit (PPS-08)	(01 Post)	QUALIFICATION ▪ Master's degree in Finance/Auditing/Accounting/Commerce EXPERIENCE ▪ In general, 5 years of relevant work experience in matters related to internal audit, internal controls, risk assessment, fiduciary control etc. OR QUALIFICATION ▪ Bachelor's Degree in Social Sciences. EXPERIENCE ▪ In general, 10 years of relevant work experience in matters related to internal audit, Audit of public expenditure, internal controls, risk assessment, fiduciary control etc.
3	Deputy Manager Public Relations (PPS-07)	(01 Post)	QUALIFICATION ▪ Bachelor's Degree in marketing / mass communication / Public Administration / Journalism EXPERIENCE ▪ 5 years of work experience in related social/print media/press release
4	Assistant Manager (IT) (PPS-07)	(01 Post)	QUALIFICATION ▪ BS/BSc in Computer Science/IT/MIS EXPERIENCE ▪ 3 years of relevant work experience in matters related to IT handling (software and hardware), MIS, database administration etc.

Punjab Rural Municipal Services Company- Tehsil Office (PRMSC-TO)
Noorpur Thal (Khushab), Isa Khel (Mianwali), Kot Momin (Sargodha), Kallar Kahar (Chakwal), Darya Khan (Bhakkar), Pakpattan (Pakpattan), Bhawana (Chiniot), Ahmed Pur Sial (Jhang), Rojhan (Rajapur), Liaquatpur (Rahimyar Khan), Taunsa (DG Khan), Kahrur Pakka (Lodharan), Khairpur Tamewali (Bahawalpur), Alipur (Muzaffargarh), Bahawalnagar (Bahawalnagar), Shujabad (Multan).

Sr.#	Positions	No. of Posts	Eligibility Criteria
1	Admin & Account Officer (PPS-7)	(03 Posts)	QUALIFICATION ▪ Bachelor's degree in Finance/ Business Administration/ Commerce/ Accounting EXPERIENCE ▪ 3 years of relevant work experience in matters related to financial management, accounting & budgeting etc.
2	BCC Officer (Female) (PPS-7)	(16 Posts)	QUALIFICATION ▪ Bachelor's degree in Sociology / Mass Communications / Humanities & Arts/ Commerce/social sciences EXPERIENCE ▪ 03 years of relevant work experience in matters related to social safeguards, community mobilization, communications etc.

3	Computer Operator (PPS-4)	(08 Post)	QUALIFICATION - Intermediate with Diploma in Computer/IT EXPERIENCE 2 years of relevant work experience in matters related to data entry etc.
4	Office Assistant / Naib Qasid (PPS-2)	(06 Post)	QUALIFICATION Literate

- Interested candidates are required to apply online through the Punjab Job Portal at <https://jobs.punjab.gov.pk>. However, it is **MANDATORY** to send the application along with **hard copies of CV; one passport-size photograph, Attested copies of CNIC, Educational Certificates, Degrees and Experience Certificates through postal/courier services.**
- The last date for submission of applications is **September 21, 2026 (Monday)**. Applications received after the stipulated deadline shall not be entertained.
- Applicants who are serving in Government/Semi-Government/Autonomous organizations must apply through proper channel. The application without No Objection Certificate (NOC) or old NOC will not be entertained.
- The detailed job description including experience, qualification and skills may be viewed at www.prmisc.punjab.gov.pk or www.jobs.punjab.gov.pk.
- All degrees must be obtained from institutions recognized by the Higher Education Commission (HEC) of Pakistan.
- Only shortlisted candidates will be called for Interview. No TA/DA shall be admissible for appearing in the test/interview.
- In case of a large number of applicants, PRMSC reserves the right to set shortlisting criteria, including threshold marks and/or ratio of candidates, to be considered for the next stage of the recruitment process.
- Female candidates are encouraged to apply.
- PRMSC reserves the right to accept, reject, or cancel any application or the entire recruitment process at any stage without assigning any reason.
- The number of vacancies may be increased or decreased at any time without prior notice.

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Manager Admin
Punjab Rural Municipal Services Company
Local Govt. and Community Development
Govt. of the Punjab